The Village School
Application Guidelines 2027/28 School Year

What is the application process for prospective families?
Our enrollment process begins with a tour, after which we will email you a link to complete our online application. When we receive your application, we will then email you an invoice for the $55 application fee.

Placement priority is given to returning students and their siblings as well as residents of the town of Boxford, provided we receive an application by January 30th. Remaining spaces are filled with new students based on the need to balance boy/girl ratios and the age range within a class.

You will be notified by email of your child's program placement for the 2027/28 school year (i.e. 2 day preschool, older 3's preschool and Pre-Kindergarten) beginning in December and then as soon as possible after receipt of the application and application fee. Class schedule information will be confirmed later in the spring.

A non-refundable tuition deposit of $200 will be due by the later of January 30th or within three weeks of receiving the placement letter in order to secure a spot for your child for the 2027/28 school year. The $200 deposit is deducted from next year's tuition.

If any of our programs fill before the placement emails are sent, we will post that information as soon as possible on our website. After the placement emails are sent, we will continue to accept applications until each program is full, at which time we will begin a wait list for each program.

What is the application process for prospective families?
Returning families are not required to take a tour. We will provide all currently enrolled returning families with a link to complete the online application and an invoice to make the application fee payment. Returning families who do not have a child currently enrolled at Village School can call or email us at 978-352-7294 or myvillageschool@gmail.com for the application. The rest of the process is the same for returning families as it is for new families.

How old does my child have to be in September?
Children must be 2 years and 9 months old at time of entrance and 3 years of age by March, 2028.

Does my child need to be toilet trained?
We do strongly encourage you to work on the toilet training process before your child starts school. Through the years we have learned that those who are trained have a much easier transition into the classroom. We do have changing facilities as required by our state-licensing agency. All preschools are required to accommodate the child's physical as well as the emotional needs as they master the toileting process.

Who is responsible for the placement decision?
The Board has designated that the Directors have the final decision on placement.

When will we know the names of my child's teachers?
In August, your child will receive a special letter of introduction from the assigned classroom teachers. It will include a date and time to come and visit the classroom before school begins in September.

Is my application fee refundable?
The $55 application fee must be received for us to process your application. This fee may be paid online, through an invoice that will be emailed to you once we receive your application, or by mailing a check to us at: Village School, PO Box 145, Boxford, MA 01921. The application fee is nonrefundable.

Can I talk with a current parent at your school about their experiences?
We would be happy to connect with a current or former parent of Village and/or a member of our Parent Board. Please contact Christy or Andrea at 978-352-7294 for a list of parents who can share their experiences with you.